

**MINUTES OF THE
WELLHEAD PROTECTION PUBLIC HEARING AND REGULAR FRANKLIN CITY COUNCIL MEETING
Monday, January 8, 2018**

A Wellhead Protection Public Hearing and Regular Meeting of the Franklin City Council were held on Monday, January 8, 2018 at 7:00 p.m. at the Franklin City Hall. Council members present were: Gruendemann, Heibel, R. Kokesch, Scharfencamp and Sherman. Staff Department Heads present were: K. Kokesch and Pederson. Guests present were: Shawn Mulhern, Karen Voz, Jason Mathwig, Tim Kerkhoff, Myron Gehrke, and Chris Wood.

At 7:00 p.m., Mayor Sherman called the meeting to order. Roll call showed all council present. The Pledge of Allegiance was recited.

Mayor Sherman called for approval of the minutes; Scharfencamp motioned to approve the minutes of the December 11, 2017 Truth in Taxation Public Hearing and Regular Meeting as presented, second by Gruendemann, RCV-5 Yes, 0 No.

Mayor Sherman changed the order of the agenda to accommodate the attendees from out of town.

Shawn Mulhern, of KLM Engineering, reported on the condition of the city's water tower, noting it is a rare tower with 45 degree bends and it overhangs a nearby home making containment difficult and making the project more difficult. Mulhern recommended sandblasting to the base coat, repairing, priming and painting both the inside and outside, which would take 4-5 weeks. The city has the option to put the project out for spec bids or to use design bids. KLM only does water towers; they would have an inspector on site, recommended consulting with MN Rural Water, would offer financing if needed, and would offer a 10 year warranty on design bids, along with 3 periodic inspections.

Mayor Sherman opened the Wellhead Protection Public Hearing. Karen Voz of the MN Dept. of Health, reported that the city's wellhead protection process had been delayed a number of years because the city's wells lacked vulnerability; the city's wells are 195' and 295' deep with no other wells in the area that deep making contamination unlikely. Voz recommended that the city prioritize capping wells in the DWSMA (Drinking Water Supply Management Area), conserve water and promote water conservation. Voz also recommended that the city apply for Source Water Protection grant funds to purchase equipment to monitor water levels; video and determine the condition of back up well #4; and cap any unused wells located within the DWSMA. **As there were no public nor further council questions or comments, R. Kokesch motioned to approve the Wellhead Protection Plan as presented, second by Heibel, RCV-5 Yes, 0 No. Scharfencamp motioned to close the public hearing, second by Gruendemann, RCV-5 Yes, 0 No.**

Tim Kerkhoff, representing Mandi and Ryan Hall, who had rented the community center for their wedding dance in October, questioned the city's inquiry about the floor being damaged and why their deposit had been returned. Mayor Sherman explained that the deposit was returned because he was inexperienced at inspecting and overall the building looked clean; the floor damage was brought to the city's attention by the Day Care personnel and the city felt it was better to have trained people inspect the floor for damages; both of whom said the seal coat was damaged. Kerkhoff stated that the same machine that was used on the floor is used in their shops without damage. Kerkhoff feels the floor is defective and should be under warranty. Halls were asked to submit a claim to their insurance, but have not, so the city will submit a claim to the city's insurance and see where it goes.

Jason Mathwig, Renville County Sheriff's Office, presented the December and year-to-date calls for service noting in 2017 there were 281 calls and the city received an average coverage of 21 hours per week. The sheriff's office has added two staff members and they are hoping to do more programs with the area kids. Mathwig feels everything has been going well with the contract arrangement.

Mayor Sherman called for approval of the consent agenda: bills were presented in the amount of \$220,832.63 and cash receipts for December were \$116,693.92; there are 5 past due utility accounts, 4 approved for disconnection (1 has the Cold Weather Rule); there were no new zoning permits, Resolution 2017-14 was amended to correct the legal description and presented for re-approval. **R. Kokesch motioned to approve all of the consent agenda items as presented, second by Gruendemann, RCV-5 Yes, 0 No.**

No other citizens present requested to be addressed.

Resolution 2018-1, Official Designations and Annual Appointments was presented for approval as discussed previously, with a motion by Gruendemann, second by Scharfencamp, RCV-5 Yes, 0 No.

Resolution 2018-2, Approval of 2017 Contributions, was presented with contributions totaling \$13,010.00. **R. Kokesch motioned to approve Resolution 2018-2, second by Scharfencamp, RCV-5 Yes, 0 No.**

Resolution 2018-3, Designating a Polling Place for 2019, was motioned for approval by R. Kokesch, second by Gruendemann, RCV-5 Yes, 0 No.

The city's ordinance dealing with parking during snow removal has proven ineffective this year as there has not been a 2" snowfall, but snow has accumulated enough for the streets to be plowed several times. It was recommended and approved to change the two or more inches of snowfall to any measurable snowfall. **Scharfencamp motioned to approve amending Ordinance 71.04 as presented, second by R. Kokesch, RCV-5 Yes, 0 No.**

Department Heads reported. Pederson: submitted a funding request to Monsanto for an AED; weather permitting, there is an MAOSC meeting on January 11th; the city received the \$1000 Community Impact Grant for the park doors; has researched other city's newsletters and asked the council to consider possibly switching to add the newsletter to the utility bills and those that do not get a utility bill would still be able to get it electronically either via email or on the city's web site; a lengthy discussion on how to bill a recent city fire call as no trucks went out and it was a public assist, the council directed it to be billed at \$650 (the current Search and Rescue rate). K. Kokesch reported: he received a maintenance quote for the three generators which will be considered; Bolton and Menk does have a water tower expert on staff and will be presenting at the February meeting; Kokesch has been working on several year-end reports; questioned how to bill his time for work at the Community Center, the council consensus was to add it to his park and recreation hours. Chief Wiese was not present, but reviewed and approved the fire and ambulance reports and noted that the ambulance received its two-year license. The 2017 Ambulance Department Report was presented for approval, with income of \$19,880.83, and total expenses of \$27,645.32, a net loss of \$8,197.56, with total cash of \$24,396.02 as of 12/31/17, before transfer, and \$16,198.46 after. Pederson noted that there were not as many runs in 2017, supply and training costs were up, and there were more intercepts, all of which added to the deficit. **R. Kokesch motioned to approve the 2017 Ambulance Report and expenses transfer as presented, second by Scharfencamp, RCV-5 Yes, 0 No.** The Franklin Ambulance Association 2017 Financial Report was presented for approval, with the total income of \$8,355.58, no expenses, for total cash of \$74,901.80; it was noted that Sherman Township's check was lost in the mail and would be reissued; **R. Kokesch motioned to approve the 2017 Franklin Ambulance Association Financial Report as presented, second by Gruendemann, RCV-5 Yes, 0 No.** The 2017 Fire Department/Rural Fire Association Report was presented, 2017 revenue of \$33,767.84, expenses of \$49,006.73, not including the \$106,647 paid for the truck chassis, the net city and rural halves of the expenses being \$14,369.40 each. **Scharfencamp motioned to approve the 2017 Fire Department/Rural Fire Association Report, second by R. Kokesch, RCV-5 Yes, 0 No.** Pederson presented a preliminary Fire Truck Expense/Loan Breakdown noting the city paid for the chassis to be reimbursed by the townships; **Scharfencamp motioned to approve the Fire Truck Expense/Loan Breakdown as presented, second by Heibel, RCV-5 Yes, 0 No.**

The Community Center received one bid for cleaning from Deb Nelson, with the same terms as previous except increasing the cost to \$20/hour. **In hopes of longevity, it was motioned by Sherman to offer a two-year contract to Nelson, second by Scharfencamp, RCV-4 Yes, 1-No, R. Kokesch.** The council further discussed the issues with the floor, including the swirls and popping questioning if it is a concrete issue, a sealant issue, or both? As no one seems to be able to provide an answer or solution it was decided to submit a claim to the city's insurance. **R. Kokesch motioned to submit a claim for the community center floor damages to LMCIT, second Scharfencamp, RCV-4 Yes, Heibel abstained.** Pederson was directed to check to see if the school had building specs and to contact Travis Woodford to resurrect building information, warranties, etc. Pederson presented a community center financial report including the school district's expenses. It was felt that the current arrangement is working and it was proposed to extend it for 3 years. **R. Kokesch motioned to continue the agreement with the school district for 3 years with a 30 day notice of any changes, second by Gruendemann, RCV-5 Yes, 0 No.**

An estimate of \$3000 to remove the poplar trees from the living snow fence was received from Dennis McGowan. Sherman motioned to accept his bid of \$3000 to remove the trees, the motion failed for lack of a second.

Pederson presented the Pay Equity Implementation Report to the council. **R. Kokesch motioned to approve the Pay Equity Report as presented, second by Gruendemann, RCV-5 Yes, 0 No.**

Councilor requests included: Sherman will charge 0.5 hours of per diem time for each inspection at the community center. Following discussion, it is considered an administrative duty and if Sherman is unable to inspect, Gruendemann will.

At 9:55 p.m., Scharfencamp motioned for adjournment, second by Gruendemann, RCV-5 Yes, 0 No. The Franklin Ambulance Association and Rural Fire Association meetings will be held on February 5, 2018 at 7:30 p.m. at the Fire Hall; the next regular meeting will be February 12, 2018, at City Hall.

Respectfully Submitted by
Wendy Pederson, City Clerk/Treasurer