

**MINUTES OF THE
TRUTH IN TAXATION PUBLIC HEARING, CODE OF ORDINANCE ADOPTION HEARING AND
REGULAR FRANKLIN CITY COUNCIL MEETING**

Monday, December 12, 2016

A Truth in Taxation Public Hearing, an Adoption of the Code of Ordinances Public Hearing and the Regular Meeting of the Franklin City Council were held on Monday, December 12, 2016, at 7:00 p.m. at City Hall. Council members present were: Degner, Heibel, R. Kokesch, and Scharfencamp. Staff Department Heads present were: K. Kokesch and Pederson. Guests present were: Steve Palmer, Todd Sherman, Matthew Johnson, Pat Crain and Myron Gehrke.

At 7:00 p.m., Mayor Degner called the meeting to order with roll call showing Wiese absent. The Pledge of Allegiance was recited. **Mayor Degner called for approval of the minutes of November 14, 2016. Scharfencamp motioned to approve the minutes as presented, second by Heibel, RCV-4 Yes, 0 No.**

Mayor Degner called for approval of the consent agenda: bills were presented in the amount of \$27,142.88 and cash receipts for November were \$102,803.18, the council approved cashing the previously restricted CD #4979 for community center expenses; there are 4 past due utility accounts for disconnection; there were no new zoning permits. **R. Kokesch motioned to approve the consent agenda items and to cash CD #4979, second by Scharfencamp, RCV-4 Yes, 0 No.**

The 2017 Budget and Levy were presented with minor budget adjustments but with no changes to the proposed levy in the amount of \$167,527. There were no questions or comments. **Scharfencamp motioned to approve the budget and levy as presented and to close the public hearing, second by R. Kokesch, RCV-4 Yes, 0 No.**

Matt Johnson of Mid-MN Development Commission presented the revised code of ordinances which include the updated LMC codes, noting most of the code was in good shape, it needed to be reformatted which took a lot of time and effort but will not cost the city any more than agreed upon. There were no questions or comments. **R. Kokesch motioned to close the public hearing, second by Heibel, RCV-4 Yes, 0 No.**

Citizens were addressed. Pat Crain offered a rental option for the city to rent a heated area for the sweeper and loader for \$500 per month. Kokesch added that he has no heated place to grease or maintain this equipment. Discussion included that there was no money budgeted for this, would the rent apply to a possible purchase price, what are the insurance and liability requirements, and that the city will look into heating the back of the city shop. Degner motioned to rent the building for four months at \$500/month, second by R. Kokesch; discussion ensued on whether or not to rent for 3 or 4 months; RCV-0 Yes, motion failed. **Scharfencamp motioned to rent the space for 3 months with the option for a fourth month if needed, second by Heibel, RCV-3 Yes, Degner, Scharfencamp, Heibel, 1-No, R. Kokesch.**

Mediacom sent a notice that rates would be increasing. The council questioned if there are any other options for providers, but no other provider has expressed interest in providing services here.

The Ordinance Adopting the Franklin City Codes and summarizing the Sections of the Code was presented, which was motioned for adoption, approval, and publication by R. Kokesch, second by Scharfencamp, RCV-4 Yes, 0 No.

Pederson presented the amended 2017 Fee Schedule (which included a correction of after hour service calls to \$50) and questioned how much to publish. **The 2017 Fee Schedule an Amendment to Ordinance 30.11, and to publish just the changes, was motioned for approval by Heibel, second by Scharfencamp, RCV-4 Yes, 0 No.**

The 2017 Budget and Levy were presented for approval. The 2017 Budget was presented as follows: General Fund income of \$188,440, expenses of \$406,997; Water Fund income of \$116,400 and expenses of \$86,600 with transfers out of \$29,800; Sewer Fund income of \$111,300, expenses of \$76,900, with transfers out of \$34,400; with the net 2017 Levy of \$167,527, a decrease of 4.04% from 2016. **Scharfencamp motioned to approve the 2017 Budget and Levy and Resolution 2016-11 Notice of Property Taxes, second by R. Kokesch, RCV-4 Yes, 0 No. R. Kokesch motioned to approve the 2017 Summary Budget for Publication, second by Heibel, RCV-4 Yes, 0 No.**

Department Heads were addressed. Kokesch reported that there was a lot of snow and lots of things on the street, the county will need to start ticketing, noting parked vehicles are a hazard and a liability; he is working with the engineer on water quality, noting the problems with iron in the water are from the mains emphasizing chlorine cleans rust out of the mains; Christmas lights are up. Pederson reported that thank you's were sent for community center donations; LMCIT rate notice has been received, the 2017 renewal is in progress; Sherman will attend the LMC Newly Elected Official conference; the Notice of Code Violations is completed; Morgan has been contacted a few times for the swimming lessons bill and MVHLC bussing costs with no response; questioned how to compile the new ordinance pages, a bound book would cost about \$200, the council consensus was to continue as currently kept in a binder with sheet protectors; pre-audit went well, however it was recommended to dispense with using a signature stamp for the mayor; there will be a SWM tax audit on Thursday with the Dept. of Revenue.

Pederson presented the 2016 Fire and Ambulance Wages, which were motioned for approval by R. Kokesch and she added approval of holding pay checks until complete payroll information is received, second by Scharfencamp, RCV-4 Yes, 0 No.

Kokesch reported that Well #4 pumps sand and he and the engineer are looking at options and trying to find the best solution with the possibility of installing a spin-down filter to catch the sand, versus installing a new screen, or new casing, or new well.

A bid for cleaning the community center was submitted by Debra Nelson for \$18/hour, with a minimum of three hours work with cleaning supplies and equipment provided by the city. This will be a 1-year contract and will be reviewed when more is known about the cleaning requirements, rentals, etc. **Scharfencamp motioned to accept Debra Nelson's cleaning proposal, second by Heibel, RCV-4 Yes, 0 No.** Heibel researched supplies (refrigerators, cleaning carts, vacuums, etc.) for the community center, noting there are various options. **Scharfencamp authorized spending up to \$700 on a refrigerator and approved purchasing cleaning supplies, second by Heibel, RCV-4 Yes, 0 No.** A decision on an open house was tabled until January, noting it will not be held until the building is completed.

R. Kokesch motioned to approve tort liability limits with LMCIT, second by Heibel, RCV-4 Yes, 0 No.

The Council Member Payment Policy was presented for approval, noting that the council salary adjustments were approved in September and included in the policy. **R. Kokesch motioned to approve the Council Member Payment Policy as presented, second by Heibel, RCV-4 Yes, 0 No.**

Counselor requests included: the need for appointing an Acting Mayor as Sherman will be absent from the January meeting. Sherman recited his Oath of Office. **Scharfencamp motioned to approve R. Kokesch as Acting Mayor, second by Heibel, RCV-4 Yes, 0 No.** Degner recommended thanking Deb Tonak for all of her work at the park. Mayor Degner was recognized and thanked for his 30 years of service to the city.

At 8:33 p.m., Mayor Degner called for adjournment, with Scharfencamp motioning for adjournment, second by R. Kokesch, RCV-4 Yes, 0 No. The next regular meeting will be January 9, 2017, at City Hall.

Respectfully Submitted by
Wendy Pederson, City Clerk/Treasurer