

FRANKLIN AMBULANCE ASSOCIATION

Monday, February 4, 2013

The annual meeting of the Franklin Ambulance Association, Inc. was held on Monday, February 4, 2013 at 7:30 p.m. at the Franklin Fire Hall. Directors present were: Degner, Distad, Nosbush, and Wiese. Also present from the city was Scharfencamp, township representatives, fire and ambulance personnel.

At 7:30 p.m. Degner called the meeting to order with roll call showing all directors present except Birkemeyer who was on ambulance call to Rochester.

Distad motioned to approve the agenda, second by Nosbush, passed.

Nosbush motioned to approve the minutes of February 6, 2012, second by Distad, passed.

Pederson presented the 2012 Treasurer's report with the total cash on hand as of 12/31/12 of \$28,585.39. It was noted that all assessments had been paid. Distad motioned to approve the 2012 financial report, second by Wiese, passed.

Pederson reported that there were only 26 runs in 2012; there are 15 EMT's on staff; North Ambulance has been covering daytime runs due to the lack of EMT's in town during the day.

Distad motioned to keep the assessments at \$25/household/year; second by Wiese, passed.

Dave Nosbush was nominated for the 2 Year Rural Board Member position with a motion by Distad, second by Wiese, passed.

Nosbush motioned to adjourn, second by Distad, passed.

Minutes by Wendy Pederson, City Clerk/Treasurer

FRANKLIN RURAL FIRE ASSOCIATION

Monday, February 4, 2013

The annual meeting of the Franklin Rural Fire Association was held on Monday, February 4, 2013, following the Ambulance Association Meeting at the Franklin Fire Hall. Council present were Degner, Scharfencamp and Wiese.

The meeting was called to order by Denny Wildt, Eden Township. Roll call included: Bandon 2, Birch Cooley 2, Camp 4, Eden 5, Norfolk 1, Palmyra 2, Sherman 2, City 3, Fire Department 7.

Approved the agenda.

Trotter presented the Rural Secretary and Treasurer's reports. Trotter read the minutes of February 6, 2012 and then presented the treasurer's report noting the cash on hand of \$26,123.58 as of 12/31/12; a correction to the starting cash date of 12/31/11 was made and then both reports were approved.

Pederson presented the city's 2012 Financial Report, with the city portion of the 2012 expenses \$12,153.57 and the rural portion \$12,153.56, which was approved.

Sullivan gave the Fire Chief report noting there were 3 mutual aid calls, 1 false alarm, and 1 fire. Three fire persons moved/retired (Duck, Wood, Robinson) and new hires are Schultz, Sperl, and Meyers who will be getting trained. A platform with a man basket was added to the grass rig. The new radio system is in place, the transition is going o.k. and they are anxious for the neighboring counties to go live. Future needs include airpacks at the cost of about \$3,800 each and a replacement for the yellow pumper. A new chief will be appointed at the next fire meeting (Wiese). The Fire Chief's report was approved.

It was motioned and approved to keep the assessments at \$200/section. It was noted that pull tabs are not selling as well as in the past, so there is not as much income for major expenditures. A maximum

of two bills will be sent to the townships for assessments; if not paid the secretary will contact the chair and they will contact the township in arrears.

Billing information has not been being received by the secretary. The combine fire has not been billed; the fire department needs to relay this information to the secretary as soon as possible. It was approved to raise the fire call charges to \$750 for the first hour and \$100 for each additional hour with no limit and motor vehicle accidents will also be billed at the same rates. Trotter will notify local insurance agencies of the rate changes.

Trotter checked the bylaws and the Rural Association is responsible for half of the heating expenses which had been questioned last year. Pederson noted the city maintains the building at no cost to the rural; the rural is responsible for half of the day-to-day expenses of heat, lights, telephone, etc.

Approved paying the city \$12,153.56 for the 2012 expenses.

The next meeting will be held on Monday, February 3, 2014 with Palmyra to chair.

The meeting adjourned at 8:25 p.m.

Minutes by Wendy Pederson, City Clerk/Treasurer

**MINUTES OF THE
REGULAR FRANKLIN CITY COUNCIL MEETING
Monday, February 11, 2013**

A Regular Meeting of the Franklin City Council was held on Monday, February 11, 2013, at 7:00 p.m. at City Hall. Council members present were: Degner, Kokesch, Lyon, Scharfencamp, and Wiese. Staff Department Heads present were: Degner, Kokesch, and Pederson. No guests were present.

At 7:00 p.m., Mayor Degner called the meeting to order with roll call showing all council present.

Mayor Degner called for approval of the agenda. Pederson noted the Oaths of Office should be removed from the agenda. **Wiese motioned to approve the agenda, without the Oaths of Office, second by Kokesch, RCV-5 Yes, 0 No.**

Mayor Degner called for approval of the minutes of the January 14, 2013 Regular Meeting and the February 4, 2013 Ambulance Association and Rural Fire Association Meetings. Lyon motioned to approve the minutes of January 14, 2013 as presented, second by Scharfencamp, RCV-5 Yes, 0 No. Kokesch motioned to approve the minutes of February 14, 2013 as presented, second by Lyon, RCV-5 Yes, 0 No.

No citizens were present.

Pederson noted that the resolution regarding annual appointments needed correcting as Mike Uhlenkamp's auditing is not with D.M. Hoffbeck as listed, but rather MJ Uhlenkamp, LLC and that Bill Wiese will most likely be appointed as Fire Chief, replacing Pat Sullivan. **Lyon motioned to approve the amendments to Resolution 2013-1, second by Wiese, RCV-5 Yes, 0 No.**

Partial Pay Estimate No. 2, to KHC Construction was presented for approval. **Kokesch motioned to approve PPE #2 to KHC in the amount of \$33,390.32, second by Wiese, RCV-5 Yes, 0 No.**

Pay Draw No. 9 in the amount of \$41,256.58 was presented for approval, which was motioned for approval by Wiese, second by Scharfencamp, RCV-5 Yes, 0 No.

The financial status of the city was reviewed. January receipts totaled \$106,963.15; current bills were presented for payment in the amount of \$78,124.54. **Wiese motioned for approval of the bills and financial report as presented, second by Kokesch, RCV-5 Yes, 0 No.**

Department Heads were addressed. Kokesch reported on two recent water leaks, both on private property: Bill McCorquodale had water accumulating on his driveway and after digging found the water was from his neighbor's house; Franklin Auction Co. had frozen pipes that burst and flooded Farmer's Union Insurance basement. Snow removal has been busy, fire hydrants have been cleared; Kokesch questioned snow removal on weekends, noting it is most effective when done quickly after the county plows have been through; the council consensus is to remove the snow, even on the weekends. Degner reported that he has received confirmation from PERA that they received his paperwork regarding retirement effective June 30, 2013; Degner requested the council consider paying out all or a portion of his unused sick time (200 hours), noting this is not included in the Personnel Policy, but most cities pay at least a portion of it; this was tabled until next month. Pederson reported that Andy Kehren and Marlin Larsen have been discussing the issues with the snow and ice accumulation on the ADA sidewalk ramps and are working to help resolve this issue; David Dunn with RC Hospital & Clinics received council approval to present a slide show at the March 11th meeting regarding a possible new Medical Center; Pederson received vacation approval as requested. Pederson presented Ambulance Chief Tim Birkemeyer's request for council approval to purchase two mobile "800" radios for the ambulance at the cost of about \$1,500 each; Birkemeyer also reported receipt of grants, providing 6 free radios, and about \$1500 worth of various other equipment. **Scharfencamp motioned to approve the ambulance department purchase of two radios with ambulance cash reserves, second by Kokesch, RCV-5 Yes, 0 No.**

There were no new zoning permit applications.

Clarke Environmental will provide mosquito control applications, the same amount and price as last year, six applications for \$1,946.70. Many positive comments were received about spraying. The city will again seek donations to help defray the cost. **Kokesch motioned to approve the Clarke Mosquito Control Contract for 2013, second by Wiese, RCV-5 Yes, 0 No.**

The council discussed at length policing options and issues. Pederson questioned police department inventories, passwords, guns and equipment, noting these items should all be accounted for prior to Degner's retirement. Chief Degner attempted to

reach the POST Board regarding options for the city and reviewed the police roster. Degner reported on the incidents occurring at the park the weekend of KMS. Lyon requested Degner contact police on the roster and line up policing for Catfish Days and KMS, and noted the city may have to appoint someone as the chief. Discussions continued on options of hiring a part-time chief, contracting with another city, noting Fairfax did not work out, Morton is happy with the county contract, so Morgan or Redwood may be the only other city options. The council consensus is that police presence is necessary, but a full-time officer is not. Scharfencamp and Wiese will talk to Morgan and to Neil DeBleick about possible options. Discussion will continue at the next meeting(s).

Councilor requests: Mayor Degner will travel to the capitol tomorrow in support of the railroad and will attend the Beyond Yellow Ribbon meeting later this month, but will not attend future meetings if they are on the same night as the Ambulance Meetings.

At 8:40 p.m., Mayor Degner called for adjournment, with Scharfencamp motioning for adjournment, second by Lyon, RCV-5 Yes, 0 No. The next regular city council meeting will be held Monday, March 11, 2013 at 7:00 p.m. at City Hall.

Respectfully Submitted by
Wendy Pederson, City Clerk/Treasurer