

**MINUTES OF THE
REGULAR FRANKLIN CITY COUNCIL MEETING
Monday, September 9, 2013**

A Regular Meeting of the Franklin City Council was held on Monday, September 9, 2013, at 7:00 p.m. at City Hall. Council members present were: Degner, R. Kokesch, Lyon, Scharfencamp, and Wiese. Staff Department Heads present were: DeBleick, Kokesch, and Pederson. Guests present were: Andy Kehren and Tim Kerkhoff.

At 7:00 p.m., Mayor Degner called the meeting to order with roll call showing all council present.

Mayor Degner called for approval of the agenda, with the addition of the Certificate of Substantial Completion fo KHC Construction. Lyon motioned to approve the amended agenda, second by Wiese, RCV-5 Yes, 0 No.

Mayor Degner called for approval of the minutes of the August 12, 2013 Regular Meeting. Wiese motioned to approve the minutes as presented, second by Lyon, RCV-5 Yes, 0 No.

No citizens requested to be addressed.

No citizens were present for the assessment hearing. **R. Kokesch motioned to approve Resolution 2013-3, Assessment of Delinquent Utilities in the amount of \$897.97, second by Wiese, RCV-5 Yes, 0 No.**

The city attorney's office is reviewing the draft ATV ordinance, which was tabled until the next meeting.

The Longbranch Saloon is planning to hold "Roll-Ins" in which a large number motorcycles and cars will be parked along the street and requested the council allow participants to consume alcohol outside and requested a police officer be on duty during these events. One more is planned for this fall and they will try them again next year. **Scharfencamp motioned to allow alcohol consumption outside during the Roll Ins, second by Wiese, RCV-5 Yes, 0 No.**

Andy Kehren updated the council on the projects noting the CSAH 29 project is essentially complete, there may be some patching to do, Kuechle is putting the final forms together, and there will be a reconciliation change order. Kehren also presented an Amendment to Professional Services Agreement for \$48,600.00 that was included in the budget funding from USDA RD when the scope of the work had changed with the added project items. **Lyon motioned to approve the Amendment to Professional Services Agreement provided there is concurrence with Rural Development, second by Wiese, RCV-5 Yes, 0 No.**

Kehren reported that the work at the Water Treatment Facility is nearly complete, KHC had intended to finish the three (3) punch list items soon. The quality of the water was discussed, noting the water coming out of the treatment facility is fine, chlorine is causing issues in the main lines. Kehren will work with Kokesch to remedy this as much as possible. He recommended approval of the final pay estimate

and certificate of substantial completion provided the punch list items are completed. **Lyon motioned for approval of Final (Partial) Pay Estimate No. 8 to KHC Construction in the amount of \$37,389.00, contingent upon USDA RD approval and completion of the punch list items, second by R. Kokesch, RCV-5 Yes, 0 No.** Wiese motioned to approve the Certificate of Substantial Completion to KHC Construction, dated 7/31/13, second by R. Kokesch, RCV-5 Yes, 0 No. **R. Kokesch motioned to approve the Certification of Final Approval to KHC Construction contingent upon USDA RD approval and completion of the punch list items, second by Scharfencamp, RCV-5 Yes, 0 No.**

Kehren stated that the final phase of construction is progressing well and presented Partial Pay Estimate No. 1 to Quam Construction in the amount of \$135,764.50. Kokesch added that Quam is doing a fine job and has been conscientious with the residents. **Wiese motioned to approve Partial Pay Estimate No. 1 in the amount of \$135,764.50 to Quam Construction pending USDA RD approval, second by Scharfencamp, RCV-5 Yes, 0 No.**

Pederson presented Pay Draw No. 16, in the amount of \$196,808.70 for the construction expenses, which was motioned for approval by Scharfencamp, second by Wiese, RCV-5 Yes, 0 No.

Mayor Degner met with city of Morgan Mayor Robert Fischer regarding the possibility sharing policing. Morgan is interested and would like to meet and discuss ideas. Scharfencamp tried to contact Lueck to discuss this. Pederson had been in contact with the Morgan clerk who is working on setting up a meeting. Tim Kerkhoff spoke stating he likes how the policing has been here, and noted that Morgan tried using the Redwood Co. Sheriff's office for coverage and preferred having their own officer(s). DeBlieck presented his monthly police report, noting a vehicle theft had taken up a lot of his time. The number of calls were discussed, which seemed consistent with previous months as reported by the sheriff's office. DeBlieck will be taking some mandatory POST Board training. DeBleick requested to take the squad car home as with so few hours (he is trying to average 15/week) he feels his response time would be better and it would be less costly for him to come in an hour here or there. **R. Kokesch motioned to approve DeBleick taking the squad car home provided insurance allows for this and the expense is not outrageous, second by Scharfencamp, RCV-5 Yes, 0 No.** Mayor Degner and R. Kokesch expressed interest in meeting with Morgan, Lyon and Scharfencamp also offered to meet if needed.

The financial status of the city was reviewed. August receipts totaled \$14,507.51; current bills were presented for payment in the amount of \$238,435.66. **Lyon motioned for approval of the bills and financial report as presented, second by Wiese, RCV-5 Yes, 0 No.**

Department Heads were addressed. Kokesch mentioned that the payloader should be serviced (preventative maintenance), and was authorized to bring it in while he is on

vacation; discussed Gehrke/Matlock covering his meter reading, etc. while he is away; the project has angered a number of people, Quam has been handling the public and project very well; there have been numerous project questions and issues; Tonka filter will be looking at the water filter tomorrow. On behalf of Birkemeyer, Pederson presented a request to purchase a power cot and stair chair for the ambulance department at an estimated cost not to exceed \$12,000, funding would come from ambulance reserves. The council felt the department should try this equipment before buying it. **R. Kokesch motioned to approve the purchase of the power cot and stair chair provided the ambulance department has experimented with it and like it, second by Wiese, RCV-4 Yes, 1 No-Lyon. Lyon motioned for Mayor Degner and Pederson to attend the LMC Regional Meeting, second by Wiese, RCV-5 Yes, 0 No.** Pederson received confirmation that the other fire hall door lock was in progress; an affordable healthcare notice must be given to all employees; Renville County 10 meeting will be held on Sept. 30th.

A zoning permit was issued to Donald Wolling to install a 20' x 90' storage building at 142 2nd St. S.

City web-site options were reviewed, with prices and options varying greatly. MNVTI's proposal was reasonably priced and the continuing costs were low. **Wiese motioned to approve Shawn Corder of MNVTI.com to work with Pederson on design and set up of a new city web site, second by R. Kokesch, RCV-5 Yes, 0 No.**

Parcel 32-00316-00, the former Franklin Auto Exchange property is scheduled for tax forfeiture. Pederson has been in contact with Commissioner Bob Fox working to partner with the county on getting the tanks removed and abandoned well sealed. The county has not made any commitment to the property and the costs of clean up are unknown. Pederson will contact Larry Jacobs to see if the conveyance notification could be extended and will get estimates on cleanup costs.

The SWWC/Blue Cross Blue Shield health insurance renewal was presented, noting there was no cost increase for 2014 and a refund of \$2807.84 for 2012 was recently received. **R. Kokesch motioned to approve the 2014 SWWC Group Health Insurance Renewal, second by Wiese, RCV-5 Yes, 0 No.**

The 2014 Fee Schedule was presented for approval. **R. Kokesch motioned to approve the 2014 Fee Schedule as presented, and to publish only the fees that have changed, second by Scharfencamp, RCV-5 Yes, 0 No.**

The council reviewed the proposed 2014 budget with their recommendations included. The consensus was that the levy needed to be reduced, so the seal coating would be reduced. Adjustments may occur when a decision is made on the policing, there were no dollars budgeted for part-time police. The Proposed 2014 Budget is as follows: General Fund Income \$138,650, Transfers in of \$62,600, Expenses \$403,114; Water Fund Income and Expenses of \$88,700; Sewer Fund Income and Expenses of \$97,700; with a proposed 2014 Levy of \$169,519, no change from 2013. **Wiese**

motioned to approve the 2014 Proposed Budget, second by R. Kokesch, RCV-5 Yes, 0 No.

Wiese motioned to approve Resolution 2013-4, Proposed 2014 Levy in the amount of \$169,519, second by Scharfencamp, RCV-5 Yes, 0 No.

The city is required to hold a Truth in Taxation Public Hearing and to announce an estimate of sales tax the city paid in 2012; Pederson calculated the potential sales tax savings of \$6,200 based on the formula recommended by the League of MN Cities. **R. Kokesch motioned to hold the Truth in Taxation Public Hearing on December 9, 2013, at 7:00 p.m. at City Hall, and approved the \$6,200 sales tax figure, second by Wiese, RCV-5 Yes, 0 No.**

Councilor Requests included Scharfencamp requesting the November 12th meeting to be held on a different date, the meeting will remain on the 12th.

At 9:35 p.m., Mayor Degner called for adjournment, with Lyon motioning for adjournment, second by Wiese, RCV-5 Yes, 0 No. The next regular city council meeting will be held Monday, October 14, 2013 at 7:00 p.m. at City Hall.

Respectfully

Submitted by

Wendy

Pederson, City Clerk/Treasurer